


Contains all available actions that you can use for your keyboard shortcuts. Select appropriate action for the new shortcut and click the **Next** button to continue creating new keyboard shortcut.


Provides a space for you to type a keyboard shortcut that you press to execute the selected action.

Displays the status of currently selected shortcut key.

**ALREADY IN USE** status means that the selected shortcut key already in use by Active Keys, or any other application, and can't be used with this shortcut - you have to choose another key. For example **Win + M** combination can't be selected because Windows uses this shortcut key for the **Minimize All Windows** action.

**NOT RECOMMENDED** status means that the selected shortcut key can be used, but it's using can cause some problems - for example if you select **Shift + Q** key you will be unable to enter capital **Q** letter without using **Caps Lock** key etc.

Help is available for each item in this group. Click  at the top of the dialog box, and then click the specific item you want information about.

Specifies whether the shortcut key combination includes the **Windows** (  ) key.

Specifies whether the shortcut key combination includes the **Control** key.

Specifies whether the shortcut key combination includes the **Alt** key.

Specifies whether the shortcut key combination includes the **Shift** key.



Specifies the key that will be included to the shortcut key combination.

Displays the icon for the selected shortcut. To change it click **Change Icon**.

Displays the name of the shortcut, and provides a space for you to type a new name.

Click this to set default name for the shortcut.

Specifies whether the keyboard shortcut is active. Clear this check box to make the keyboard shortcut inactive. Inactive keyboard shortcuts perform no action when shortcut key is pressed.

Click this to set default icon for the shortcut.

Click this to change the icon for the shortcut.

Shows available icons. Click appropriate icon in this list to select it. To display more icons use the **Use actions'** **icon** and **Select icon file** radio boxes, file name box and **Browse...** button.



Specifies that the internal action's icons will be used.

Specifies that icons from an external file will be used. Click **Browse** button to find the file or type the file name to the file name box.

Specifies the name of the file that contains the icon for the keyboard shortcut. Some files contain more than one icon, and you can select a different icon from the **Select appropriate icon** list. To use an icon from a different file, type the file name here, or click **Browse** to find the file.

Click this to browse through folders to find the file you want.

Closes the dialog box and saves any changes you have made.

Closes the dialog box without saving any changes you have made.

Specifies the operation you would like to associate with the shortcut key.

Specifies whether to deactivate the window animation during performing the selected operation.



Displays the address (URL) of the Web document, and provides a space for you to type a new URL. You can drag & drop internet shortcut to this dialog to fill in this field.

Specifies whether the Web document will be displayed in a full screen (maximized).

Specifies that a corner of the desktop will be used to dock a window to.

Specifies that an edge of the desktop will be used to dock a window to.

Specifies the corner of the desktop to move a window to.

Specifies the edge of the desktop to move a window to.

Specifies the operation you would like to associate with the shortcut key.

Specifies the video mode you would like to associate with the shortcut key.



Provides a space for you to type the name of the recipient.

Provides a space for you to type the e-mail address of the recipient.

Provides a space for you to type the name of the carbon copy (CC) recipient.

Provides a space for you to type the e-mail address of the carbon copy (CC) recipient.

Provides a space for you to type the name of the blind carbon copy (BCC) recipient.

Provides a space for you to type the e-mail address of the blind carbon copy (BCC) recipient.

Provides a space for you to type the title of the message.

Provides a space for you to type the message text.



Specifies the number of seconds between pressing the shortcut key and starting a screen saver. Delay is needed because screen savers stop working after any keyboard activity, and without delay a screen saver starts when you press shortcut key and stops working just after start because of releasing of the shortcut key. You need a few moments to release the keys.

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Specifies the operation you would like to associate with the shortcut key.

Specifies the CD Audio command you would like to associate with the shortcut key.

Specifies the CD Drive to apply the command.

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Provides a space for you to type the text that will be pasted when you press the associated shortcut key.

Specifies the sound volume operation you would like to associate with the shortcut key.

Specifies the window operation you would like to associate with the shortcut key.

Specifies the sound volume operation you would like to associate with the shortcut key.

Specifies the step size (in % of maximum sound volume). When you press the shortcut key, the sound volume will be raised or lowered using this amount.


Displays the step size (in % of maximum sound volume). When you press the shortcut key, the sound volume will be raised or lowered using this amount.

Click to change settings of the volume indicator.

Specifies the monitor's power command you would like to associate with the shortcut key.




Specifies the **Winamp** command you would like to associate with the shortcut key.

Help is available for each item in this group. Click  at the top of the dialog box, and then click the specific item you want information about.

Specifies that the date and time will be pasted when you press the associated shortcut key.

Specifies that only the date will be pasted when you press the associated shortcut key.


Specifies that only the time will be pasted when you press the associated shortcut key.

Help is available for each item in this group. Click  at the top of the dialog box, and then click the specific item you want information about.

Specifies that the date and time will be placed on a single line.


Specifies that the date and time will be placed on two separate lines.




Help is available for each item in this group. Click  at the top of the dialog box, and then click the specific item you want information about.

Specifies that the long version of the date will be used.

Specifies that the short version of the date will be used.

Help is available for each item in this group. Click  at the top of the dialog box, and then click the specific item you want information about.

Specifies whether the time contains seconds.

Help is available for each item in this group. Click  at the top of the dialog box, and then click the specific item you want information about.

Shows how the date and/or time will be pasted when you press the associated shortcut key.

Specifies the **Windows Media Player** command you would like to associate with the shortcut key.



Displays the name of the program file to start. Click **Browse** to select another program to start.

Click this to browse through folders to find the file you want.

Specifies the folder that contains the original program file or some related files. Sometimes, programs need to use files from other locations. You may need to specify the folder where these files are located so that the program can find them.

Click this to find the folder you want.

Specifies how you want to display the program's window.

Specifies whether the new copy of program will be started if program already running. If this check box is cleared (this is by default) Active Keys activates window of already running copy of program instead of starting new copy.

Displays the name of the folder to open. Click **Browse** to select another folder.

Specifies that folder will be displayed using **Open** command.



Specifies that folder will be displayed using **Explore** command.

Click this to find the folder you want to open.

Specifies how you want to display the folder's window.

Displays the name of the document file to open. Click **Browse** to select another document.

Click this to browse through folders to find the file you want.

Displays the name of the default folder. Click **Browse** to select another folder.

Click this to find the folder you want.

Specifies how you want to display the document.



Specifies the microphone operation you would like to associate with the shortcut key.

Specifies the operation you would like to associate with the shortcut key.

Specifies the Control Panel application to start with the shortcut key.

Displays the name of the document file to print. Click **Browse** to select another document.

Click this to browse through folders to find the file you want.

Specifies the Line In channel operation you would like to associate with the shortcut key.

Specifies switch direction.

Specifies Active Keys command you would like to associate with the shortcut key.



Specifies iTunes command you would like to associate with the shortcut key.

